

EXECUTIVE DECISION RECORD
POLICY AND RESOURCES CABINET BOARD
16th OCTOBER 2014

Cabinet Members:

Councillors: A.H.Thomas and A.N.Woolcock

Officers in Attendance:

H.Jenkins, Mrs.K.Jones and Miss.G.Cirillo

1. **MISCELLANEOUS GRANT APPLICATIONS**

Decision:

That the following miscellaneous grant application, as detailed in the circulated report, be approved:-

Bryn Residents Action Group – Lease of dis-used tennis court in Bryn for multi-use games and leisure facility. Grant to be awarded for a 5 year period, in line with the Lease period.

Reason for Decision:

In accordance with approved criteria.

Implementation of Decision:

The decision will be implemented after the three day call-in period.

2. **COMMUNITY COUNCILS' MINOR PROJECTS SCHEME**

Decision:

That the following Community Council Minor Project Grant Application, as detailed in the circulated report, be approved:-

Application from Resolven Community Council for a Skate Park to be built together with associated equipment. Supported at 60% up to a maximum of £12,000 in accordance with the schedule upon receipt of paid invoices together with a copy bank statement.

Reason for Decision:

In accordance with approved criteria.

Implementation of Decision:

The decision will be implemented after the three day call-in period.

3. **INSURANCE ARRANGEMENTS 2014/2015**

Decision:

Members noted the following Urgency Action taken in respect of Insurance Arrangements 2014/15, in consultation with the requisite Members, as detailed in the circulated report:-

Urgency Action No: 0363 Date: 3rd September 2014

4. **TREASURY MANAGEMENT MONITORING 2014/2015**

Decision:

That the report be noted.

5. **TIMETABLE - REVIEW OF POLICY CONCERNING GRANTS TO THE THIRD SECTOR**

Decision:

That the revised timetable for completing the review of policy and procedures that govern allocation of grant funding to the Third Sector, as detailed in the circulated the report, be approved.

Reason for Decision:

In order to implement the recommendations arising from the review of funding to Third Sector organisations agreed by the Policy and Resources Cabinet Board in December 2013.

Implementation of Decision:

The decision will be implemented after the three day call-in period.

6. PONTARDAWE ONE STOP SHOP/ADVICE HUB

Decisions:

1. That the extension for 12 months of the Pontardawe One Stop Shop/Advice Hub be approved during which a further report be brought back to Members following the six months trial of remote access arrangements, and another report be also brought back to Members regarding the outcome of investigations surrounding the number of Council Tax enquiries not dealt with One Stop Shop.
2. That the following specific recommendations regarding the Advice Hub, as detailed in the circulated report, be approved:-
 - Those agencies that were most visited become the core agencies within the Hub working 2 days (Tuesday and Thursday) – Housing Benefits/Council Tax; NPT Homes and Citizens Advice Bureau.
 - A referral/appointment process is formalised for those agencies who had fewer visitors.
 - To undertake a review of the impact of the following services and bring an update report back to Committee in 6 months time:-
 - a. Credit Union
 - b. Welfare Rights Unit

Reason for Decisions:

In order to formalise the delivery of Council services at the Pontardawe One Stop Shop location, and to formalise the basis upon which agencies engage with the Hub, on an ongoing basis.

Implementation of Decision:

The decision will be implemented following the three day call-in period.

7. **WELFARE REFORM - LOW INCOME FAMILIES PROJECT - EMPLOYMENT**

Decision:

That the continuation of the arrangements for the continuation of the Low Income Families Project – Employment, as set out in the circulated report, be approved.

Members also noted that there had been a positive response to the pilot project from both Library and Job Centre Plus staff. Job Centre Plus had requested that the project be rolled out across all libraries, and Officers were in the process of having discussions with them regarding funding towards it.

Reason for Proposed Decision:

In order to formalise the partnership between the Library Service and Job Centre Plus.

Implementation of Decision:

The decision will be implemented after the three day call-in period.

8. **POLICY AND RESOURCES CABINET BOARD - FORWARD WORK PROGRAMME 2014/15.**

Decision:

That the Draft Policy and Resources Cabinet Board Forward Work Programme be noted.

9. **MINUTES OF THE JOINT RESILIENCE MEETINGS: 2ND MAY AND 1ST AUGUST 2014**

Decision:

That the Minutes of the Joint Resilience Meetings, of 2nd May and 1st August 2014, be noted.

10. **URGENT ITEM**

Because of the need to deal now with the matter contained in Minute No.11 below, the Chairman agreed that it could be raised at today's meeting as an urgent item pursuant to Statutory Instrument 2001 No.2290 (as amended).

Reason:

In order to immediately address an inconsistency in relation to the recording of a Minute due to a recent audit.

11. **AMENDMENTS TO THE MINUTES OF THE POLICY AND RESOURCES CABINET BOARD MEETING OF THE 13TH FEBRUARY 2014**

Decision:

That due to the discovery of an error in the way the decision concerning the item related to Property Bay Wales was recorded in the Minutes, the decision recorded for Minute No.8 at the Policy and Resources Cabinet Board Meeting held on 13th February 2014, as detailed in the circulated report, to be amended as follows:-

Decisions:

1. That Property Bay Wales continue trading as detailed in the circulated report and to:-
 - Appoint new board of directors and confirmation of shareholders representative.
 - Be guided by the Council on what activities and area's PBW can trade in.
 - Develop Business and Marketing Plan.
 - Actively advertise.
 - Review and agree financial commitments.

2. That Members receive update reports on a regular basis.

Reason for Decision:

To ensure that a correct record is maintained.

Implementation of Decision

This decision was for immediate implementation, therefore the Chairman confirmed that this item would not be subject to the three day call in period.

12. **ACCESS TO MEETINGS**

Decision:

That pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No.2290, the public be excluded for the following item of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A to the Local Government Act 1972.

13. **COUNCIL TAX WRITE OFFS**

Decision:

That the Council Tax Write Offs, as detailed in the private circulated report, be approved.

Reason for Decision:

The amounts are irrecoverable.

Implementation of Decision

The decision will be implemented after the three day call-in period.

CHAIRMAN